



Point of the Mountain State Land Authority Board

September 24th, 2019

Rampton Board Room – Utah State Capitol

2:30 pm – 4:00 pm

MINUTES

(unapproved)

Representative Lowry Snow called the meeting to order at 2:35 pm.

1. Welcome/Call to Order/Establish Quorum

Board members present in person were: Lt. Governor Spencer Cox, Representative Lowry Snow, Representative Steve Handy, Senator Jerry Stevenson, Val Hale, Mayor Walker, Mayor Ramsey, and Senator Lincoln Fillmore.

Board member April Cooper attended by phone.

Absent Board members: Interim Commissioner David Woolstenhulme, and Jim Russell.

Others present in person: Alan Matheson, Executive Director for the Point of the Mountain State Land Authority Board, Chris Pieper, Attorney General's Office, Kirsten Rappleye, Chief of Staff to the Lt. Governor, Jill Flygare, Managing Director of Internal Operations for the Governor's Office of Economic Development, David Dobbins, Draper City Manager, Tyler Cain, Executive Assistant to the Lt. Governor, and 2 members of the public.

Alan Matheson provided introductory remarks.

2. Approval of Minutes

The Board moved to approve minutes for the May 14th, 2019 and June 17th, 2019 meetings after incorporating necessary changes.

Motion: Representative Handy

Second: Mayor Ramsey

Final Vote: Unanimous

Representative Snow opened the meeting to public comment.

3. Public Comment

No members of the public provided a comment.

The Board agreed to set a regular meeting time, which would occur on the second Tuesday of every month starting in October of 2019.

4. Board Meeting Schedule

Motion: Lt. Governor Spencer Cox

Second: Mayor Walker

Final Vote: Unanimous

Alan Matheson indicated the Division of Risk Management was not in a position to provide coverage for the Point of the Mountain State Land Authority Board.

5. ULGT Liability Policy

The Utah Local Governments Trust (ULGT) provided the Board 2 options for liability insurance coverage: one for 2 million dollars, and another for 5 million.

5. ULGT Liability Policy

The ULGT quote for \$2 million of liability and errors and omission coverage was \$2900 annually, and for \$5 million in coverage, \$3900 annually. Workers Compensation insurance would be an additional \$3070 annually.

The Board moved to authorize Alan to pursue UGLT liability coverage with a \$2 million limit and workers compensation coverage.

Motion: Senator Fillmore Second: Senator Stevenson

Final Vote: Unanimous

Alan provided an overview of each of the proposed policies: Code of Conduct, Conduct of Board Meetings, Authorized Personal Use of Public Property, Gift Policy and Standards for Stakeholder Interaction, Data Protection, Internal Controls, and System Service Acquisition

6. Review and Approval of Proposed Authority Policies

Chris Pieper clarified that any record a Board member creates is subject to the Government Records Access and Management Act (GRAMA).

The Board moved to approve the proposed Authority policies, including: Code of Conduct, Conduct of Board Meetings, Authorized Personal Use of Public Property, Gift Policy and Standards for Stakeholder Interaction, Data Protection, Internal Controls, and System Service Acquisition

Motion: Mayor Ramsey Second: Mayor Walker

Final Vote: Unanimous

The Board, by statute, is not subject to the State's procurement code; however, as a governmental entity, the procurement process must be transparent. The Division of Purchasing is willing to support the Board (for example: posting RFPs) to streamline the procurement process.

7. Discuss Authority Procurement Code

Chris Pieper advised the Board to utilize the Division of Purchasing's courtesy services until a tailored procurement policy for the Board can be approved and enacted.

Alan provided an overview of the draft version of the Authority's Program of Work, which serves as a schedule of events/tasks to be completed by the Board.

8. Preview Authority/Board Program of Work [Draft]

Alan articulated the draft amounts allotted toward personnel, travel costs, lease costs, legal services, insurance coverage, office furniture and equipment, supplies, technical expenses (equipment and software), and consulting services. At the time of the presentation, the proposed budgetary need for FY 2020 was \$1.1 million with a difference of \$817,500 compared to the currently available budget.

9. FY2020 Budget Needs

April Cooper inquired about the results of the land survey conducted on the project site earlier in 2019.

Mayor Walker emphasized the need for robust transportation/transit infrastructure funding.

Alan stated he would engage in conversations with some of the Board members to present a revised FY20 Budget at the next meeting.

This agenda item would take place at the next Board meeting after the FY20 budget revisions.

Alan asked the Board to contemplate metrics for success, and that this may necessitate an independent/special meeting.

Alan asked the Board for ongoing guidance from the Board regarding mass transit and future road projects.

Representative Snow recommended UDOT leadership be actively involved throughout the project site development.

Alan suggested it would be beneficial for the Board to visit the project site at a later date and would explore dates that would work for the Board.

This agenda item would be addressed at a later meeting.

Alan provided the Board with a draft of the Authority Communications Plan for the members to review on their own time.

The Board moved to adjourn the meeting.
Motion: Val Hale Second: Mayor Walker
Final Vote: Unanimous

The meeting adjourned at 4:06 pm

9. FY2020 Budget Needs

10. Authorize Executive Director to Engage Consultants

11. Definition and Measurement of Success

12. Priority Transportation Infrastructure at POM

13. Schedule Draper Prison Site Visit

14. Establish Authority Logo

15. Authority Communications Plan [Draft]

16. Adjourn